

Henry C. Hibbs Papers, 1882 – c. 1988
Appendix A
Fisk University – Plans

BUILDING	DRAWER	FOLDER	ITEM LEVEL DESCRIPTION Note: Library Building is the primary structure in this group	ITEM COUNT PER FOLDER	PLAN #
Library	2	1 of 15	1 st and 2 nd story plans; 2 nd story mezzanine	4	1
			3 rd thru 9 th story plans; Tower plan		2
			East, North elevations		3
			Longitudinal section AA; West elevation		4
		2 of 15	Browsing room – elevation east & west walls; Lobbies – 1 st and 2 nd story; Reading rooms – elevation; Main entrance – section of center line	3	5
			Main entrance – details; Top of tower – details		6
			Entrances 112, 124, 136 – half elevation		7
		3 of 15	Column schedule; Typical footings; Joint reinforcing	6	8
			Framing – 1 st and 2 nd floor		9
			Framing – 3 rd and 4 th floor		10
			Framing – Tower		11
			Stairs; Elevator shafts; Chute		12
			Revisions to be used w/ sheets 5 & 12		12A
		4 of 15	Heating plans	6	13
			Plumbing plan		[14?]
			Plumbing plan		14A
			1 st and 2 nd story – clock, buzzer, telephone and teletype outlets – detail		16

BUILDING	DRAWER	FOLDER	ITEM LEVEL DESCRIPTION Note: Library Building is the primary structure in this group	ITEM COUNT PER FOLDER	PLAN #
			3 rd story and above? - clock, buzzer, telephone and teletype outlets – detail		17
			Building tunnel – detail		18
		5 of 15	Reading rooms – bookcases, windows	6	102
			Reading rooms – 2 nd floor – details		103
			Lobby – 2 nd story – details		104
			Doors – interior, exterior		105
			Terrazo details		106
			Librarian's office, reading rooms – interior elevations		107
		6 of 15	3 rd story – lounge – details	6	108
			Periodical room – Negro Collection room oppos. Hand sim. – plan		109
			2 nd story corridor – ceiling plans		110
			1 st and 3 rd story corridor plan; Typical treatments of picture mould casing at doors		111
			Windows – typical detail		202
		7 of 15	Jamb & Sill sections	6	203
			Windows – head of – interior		204
			Windows – Negro Collection Periodical & Reading Rooms – typical detail		205
			Bays – detail		206
			Windows – mould over; Boss – elevation of; Bays – soffitt of		207
			Windows – detail		208
	3	8 of 15	Head windows – 801-816 – elevation	6	209
			Windows – 901-916 – tracery in – half elevation		210
			Head arches 112, 124 136 – section thru; Head door 148; Sill doors 112, 124, 136		211
			Cross rib – elevation; Diagonal rib – elevation; Wall rib – elevation; Vault plan		212

BUILDING	DRAWER	FOLDER	ITEM LEVEL DESCRIPTION Note: Library Building is the primary structure in this group	ITEM COUNT PER FOLDER	PLAN #
			Arch – lobby to corridor; 1 st story lobby – stair out of – elevation		213
			Vestibules – plans		214
		9 of 15	Entrance – buttresses – curved cap	6	215
			Entrance – buttresses – top joint		216
			Entrance – buttresses – details		218
			Door 122 – scale details		219
			Waterspout – small – details		220
			Windows – typical detail		221
		10 of 15	Spiral chute; guards around spiral chute	3	n/a
			Doors in front of books shelves – detail – see Dr. White		n/a
			Clock for Fisk Library		n/a
		11 of 15	Windows – 301, 337 & 338 – typical detail; Windows – 302, 336 – typical detail	4	222, 223
			Shields – for entrances 112, 124, 136, 148		224
			Beveled corners in 2 nd & 3 rd stories – plans		225
		12 of 15	Beveled corners in 2 nd & 3 rd stories – plans	6	226
			Shields above windows [various] – details		227
			Beveled corners in tower - plans		228-230
			Pinnacle – lower part; upper part		231
		13 of 15	Waterspout – large – details	6	232
			Buttress rib – elevation		233
			Lettering [for cornerstone?] – university library 1930		234
			Finial over windows – elevation		235
			Windows – typical detail		236
		14 of 15	2 nd story lobby – column – scale elevation; Door jamb; Column cap	6	237
			Lounge room – fireplace – details		238
			Center tower – buttress – details		239
			Center tower – buttress – upper part of pinnacle; lower part of pinnacle		240

BUILDING	DRAWER	FOLDER	ITEM LEVEL DESCRIPTION Note: Library Building is the primary structure in this group	ITEM COUNT PER FOLDER	PLAN #
			Center tower – buttress – details		241
			Entrance shields – details – front elev., side elev., horizontal section		242
		15 of 15	Entrance shields – details – left & right shield – front elevation		243-245
			Vent stack flashing; Scuttle detail; Conductor spilling on roof – detail	6	303
			Roof flashing; Tower coping flashing; Penthouse gutter		304
			Torsion operator for window no. 217M – detail		305
All other	4	1 of 4	Chemistry building	6	n/a - all
		2 of 4	Chemistry building	6	“
		3 of 4	Chemistry building	6	“
		4 of 4	Chemistry building	5	“
		1 of 1	Memorial Chapel – lighting plan, c. 1919-1920	2	“
		1 of 1	Block plan, c. 1919-1920 [pos. early proposal for campus – library building does not appear on this plan]; Map showing contours, sewers, water mains of Fisk University grounds, n.d. [c. 1919-1920?]	2	“
		1 of 1	Laundry building, c. July – Aug. 1920; Temporary gymnasium, n.d.	6	“
		1 of 1	Retaining wall plans [pos. for power house, laundry, or enclosed houses]; 505, 507 16 th Avenue North [sketches/drawings]	9	“
		1 of 1	Fisk University – Plat map of properties, n.d. [IMPORTANT: Fort Gillem site is identified on this map! See map folder for details.]	1	“
NOTE:			Duplicate copies of some Fisk library plans are located in two rolled storage boxes on shelf 13 in the map room.		

BUILDING	DRAWER	FOLDER	ITEM LEVEL DESCRIPTION Note: Library Building is the primary structure in this group	ITEM COUNT PER FOLDER	PLAN #
		Box 1			1-18
		Box 2			102-104, 107-111

Henry C. Hibbs Papers, 1882 – c. 1988
Appendix B
Scarritt College – Plans

DRAWER	ARCHITECT'S ORIGINAL ORDER (how architect grouped these materials before they were processed)	FOLDER	ITEM LEVEL DESCRIPTION Note: 1.) "North Unit" = Administration "Central Unit" = Social building 2.) [Brackets] denote language / labels added by processor	ITEM COUNT PER FOLDER	PLAN #
11	Mantel Inscriptions	1 of 1	[Sketches]	8	n/a
	Plans, 300 to 320	1 of 4		7	
			Cornerstone, detail of		301
			Dining hall & kitchen – east of – proposed oil tank location		304
			Windows nos. 102 & 103 – revised radiator recess under		305
			Steps opening 117 – 119 – detail of		306
			Central unit – section fireplace hearth		307
			[Unidentified sketch – note re: Peabody College?]		n/a
			First aid cabinets – detail of		312
		2 of 4		6	
			Tower – top base mould – VOID		313
			Tower – top base mould		314
			Dining hall & kitchen – detail door #19		315
			Central unit – end elevations		316
			Central unit – revised chimneys		319
			[Unidentified drawing – information desk / library reference desk?]		n/a
		3 of 4		3	
			Tower – foundation – ¼" plan		302
			Cloister A foundation – ¼" plan		303
			Truss "B" – two acceptable splice details		317
	Plans, 321 to 339	1 of 3		6	
			East wall		331
			Dining hall – plan of marble floor		335
			Tower – north wall – west buttress – detail of flashing		336
			Social rooms – elevation of arch – bay window		337

DRAWER	ARCHITECT'S ORIGINAL ORDER (how architect grouped these materials before they were processed)	FOLDER	ITEM LEVEL DESCRIPTION Note: 1.) "North Unit" = Administration "Central Unit" = Social building 2.) [Brackets] denote language / labels added by processor	ITEM COUNT PER FOLDER	PLAN #
			Central unit – mould of fireplace breasts		324
			Central unit – lobby to social rooms – elevation of arch		326
		2 of 3		7	
			Kitchen – chimney detail		321
			Director's room – block panel for fan		322
			Tower – wall cap "A"		323
			Tower – buttress caps A, B, C – detail		328
			Central unit – herringbone floors, ¼" plan		329
			Dining hall & kitchen – terrace walls & copings		330
			North unit – lobby – elevations of arches		332
	Plans, 340 to 359	1 of 3		9	
			1 st story – restroom – mirror mould		n/a
			Central unit – 2 nd story – detail of doors in passageway		342
			Belle H. Bennett Memorial – detail of doors in passageway		343
			Chapel – side aisle pier & arches		344
			North unit – lobby steps – 1" detail		345
			[No unit i.d.] – soffitt of arch btw side aisle & nave – detail		346
			[No unit i.d.] – basement – doors on stairs details		348
			North unit – offices E & F to corridor – business windows		349
			North unit – terrace east of		350
		2 of 3		8	
			Information desk – plans showing revisions to		351
			North unit – walk north of		352
			Chapel – rooms 105 & 107 – ½" detail of base		353
			North unit – door no. 121 – detail of steps at		356
			Chapel – balcony rail coping		358
			Memorial room – ¼" plan – VOID/revised		359
			Memorial room – ¼" plan – VOID/revised		359

DRAWER	ARCHITECT'S ORIGINAL ORDER (how architect grouped these materials before they were processed)	FOLDER	ITEM LEVEL DESCRIPTION Note: 1.) "North Unit" = Administration "Central Unit" = Social building 2.) [Brackets] denote language / labels added by processor	ITEM COUNT PER FOLDER	PLAN #
			Memorial room – ¼" plan – VOID/revised		359
	Plans, 360 to 380	1 of 2		4	
			Chapel - ½" section thru stairs to balcony		361
			Main entrance – jamb		368
			Chapel – door from balcony to stairs - ½" detail of – revised		360
			North unit – walk & steps – north of – typical jointing		367
	Plans, 373-A	1 of 1		1	
			Chapel – communion table inscription – "This Do In Remembrance of Me"		373-A
	Plans, 371, 375, 501, 502 & Chapel Seating	1 of 2		10 + processing note	
			Chapel – pulpit detail [sketch]		n/a
			[Chapel – seating – not id'd]		n/a
			[Chapel – pews] for Southwestern Prayer Room 1947		n/a
			Hat rack – details		375
			[Pulpit chair? – not id'd]		501
			[Chapel seating? – not id'd]		n/a
			[Chapel?] – Southwestern Prayer Room 1947 [chair panels?]		n/a
			Chapel – seating plan [3 of these]		n/a
12	Wall, Sample & Details	1 of 1		2	A & B
	Plans, 300 to 320	4 of 4		9	
			Door 101, spandrel for		308
			Door 101, spandrel for		309
			Door 103 & 121, spandrel for		310
			Door 113, spandrel for		308- 311[?]
			Chapel, door 103 & 119 – inside spandrel for		n/a
			Chapel, door 110 & 113 – outside spandrel for		n/a
			Chapel, door 103 & 119 – outside spandrel for		n/a

DRAWER	ARCHITECT'S ORIGINAL ORDER (how architect grouped these materials before they were processed)	FOLDER	ITEM LEVEL DESCRIPTION Note: 1.) "North Unit" = Administration "Central Unit" = Social building 2.) [Brackets] denote language / labels added by processor	ITEM COUNT PER FOLDER	PLAN #
			Chapel, door 110 & 113 – inside spandrel for		n/a
			Kitchen – chimney details		320
	Plans, 321 to 339	3 of 3		6	
			Central unit – door 101 – section spandrel		324
			Dining hall & kitchen – exterior doors, typical detail of splayed jamb		325
			Lecture room – stage details		327
			Heating diagram		
			Dining hall & kitchen – door 101 – detail of monogram over		339
			Chapel – doors 101, 119, 103 – inscriptions: "I am the Way and the Truth and the Life"; "I am the Light of the World"; "I am the Bread of Life"		338
	Plans, 340 to 359	3 of 3		7	
			Tower – 2 nd story details		340
			Chapel – door 101 – inscription over reads "I am the way"		341A
			Chapel – door 101 – inscription over reads "and the Truth and the Life"		341B
			Chapel – detail of arch btw nave & side aisle		347
			Chapel – ceiling plan of		354
			Chapel – organ room – window to – revised head & jamb mullions		355
			Social rooms – book case doors		357
	Plans, 360 to 380	2 of 2		5	
			Chapel – vestibule lobby & side aisle – panel for lighting fixture		362
			Chapel – panel in side aisle ceiling		363
			Chapel – walks – plan of		366
			"Office" sign		376
			North unit, central unit – ventilators – scale detail of		377
	Chapel and Other Plans – [Plans, 371 to 374, 502,	2 of 2		8	

DRAWER	ARCHITECT'S ORIGINAL ORDER (how architect grouped these materials before they were processed)	FOLDER	ITEM LEVEL DESCRIPTION Note: 1.) "North Unit" = Administration "Central Unit" = Social building 2.) [Brackets] denote language / labels added by processor	ITEM COUNT PER FOLDER	PLAN #
	Furniture Layout]				
			Chapel – communion table – inscription – "This do in remembrance of me"		373A
			Furniture layout [overview] – includes President's office, lobby, social room, faculty room, student's room & hall, dining hall, library, stack rooms		n/a
			[Chapel] – seating plan		B
			[Chapel] – pews, details of		371
			[Chapel] – pew, end of		372
			[Chapel] – communion table		373
			[Chapel] – pulpit & pew rail; rail in front of pews		374
			[Chapel?] – chair details		502
	Library Charge Gate & Ceiling Design	1, 1A of 1		3	
			Library ceiling – stencil [2 items]		n/a
			North unit, library – charging window gate detail		138A
13	Detail Sketches	1 of 8		10	
			[sketch – small unid'd interior]		n/a
			[North unit – exterior elevation]		n/a
			[Chapel – exterior elevation]		n/a
			[Unid'd – information / reference desk?]		n/a
			[Chapel – exterior detail] [2 items]		n/a
			[Cloister? – exterior detail]		n/a
			[Chapel? – exterior detail]		n/a
			Chapel – aerial seating diagram, Dec. 22, 1924		n/a
			Chapel – aerial seating diagram, Dec. 20, 1924		n/a
		2 of 8		9	
			[unid'd sketch]		n/a
			[North unit – exterior elevation – various views, some unapproved]		n/a
			[Chapel – side elevation]		n/a
		3 of 8		10	
			Social / Central unit – 1 st & 2 nd story floor plans – all		n/a

DRAWER	ARCHITECT'S ORIGINAL ORDER (how architect grouped these materials before they were processed)	FOLDER	ITEM LEVEL DESCRIPTION Note: 1.) "North Unit" = Administration "Central Unit" = Social building 2.) [Brackets] denote language / labels added by processor	ITEM COUNT PER FOLDER	PLAN #
		4 of 8		7	
			Social / Central unit – 1 st & 2 nd story floor plans – all		n/a
		5 of 8		6	
			[Scarritt group – exterior elevations, general sketch]		n/a
			[Scarritt group – exterior elevations, detailed sketch]		n/a
			Archways / doorways – drawing		n/a
			[Scarritt group – floor plan, basic (interior)]		n/a
			[Scarritt group – floor plan, detailed (interior)]		n/a
			[Scarritt group – floor plan, detailed and door schedule]		n/a
		6 of 8		15	
			[Exterior views of various bldg details]		n/a
			[Floor plans – general]		n/a
		7 of 8		6	
			[Scarritt group – front elevation of campus – completed & detailed - 2 of these, different details]		n/a
			[Scarritt group – front elevation – drawings – 3 views]		n/a
			Perspective drawing – showing light angles off of Tower (?)		n/a
		8 of 8		4	
			[Scarritt group] – 1 st story plan		n/a
			[Scarritt group] – west, south elevations – [basic, not detailed]		n/a
			[Scarritt group] – 2 nd story plan		n/a
			[Scarritt group] – north, east elevations		n/a
	Inscription, "Attempt Great Things for God"	1 of 1		1	n/a
14	Miscellaneous Plan & Sketches	1 of 4		9	
			Central unit – entrance hall		1
			Doors no. 103 & 121 – steps at		2
			Central unit – lecture room – stage		3

DRAWER	ARCHITECT'S ORIGINAL ORDER (how architect grouped these materials before they were processed)	FOLDER	ITEM LEVEL DESCRIPTION Note: 1.) "North Unit" = Administration "Central Unit" = Social building 2.) [Brackets] denote language / labels added by processor	ITEM COUNT PER FOLDER	PLAN #
			Central unit – doors – passage		4
			North unit – library – book cases		5
			Central unit – south end		6
			Dining hall – basement – change in office toilet (janitor's room)		n/a
			[unid'd - paneling]		n/a
			[unid'd – notes]		n/a
		2 of 4		8	
			2 nd floor – framing plan		7
			Doorway – [unid'd sketch]		n/a
			[Window / plaque? – unid'd sketch]		n/a
			Library section		n/a
			Chapel – entrance door – sketches		n/a
			[unid'd sketches]		n/a
		3 of 4		7	
			[Chapel (?) – pulpit – detailed drawing]		n/a
			Chapel – interior – brick dimensions		n/a
			Social bldg – section thru stairs		n/a
			[unid'd – but looks same as one above]		n/a
			Panels – elevation		n/a
			Panels – elevation		n/a
			Toilet – revised		n/a
		4 of 4		6	
			[Unid'd – paneling – sketch]		n/a
			Archway & lettering – "The World Is My Parish"		n/a
			Unid'd – arches / paneling [2]		n/a
			South cloister – arches & ceiling		n/a
			Central unit – south end – half elevation		n/a
	Dorm Sketches [Fondren Hall?]	1 of 1		4	
			1 st story – floor plan		n/a
			2 nd story – floor plan		n/a
			Dining hall & tower – very general sketch		n/a

DRAWER	ARCHITECT'S ORIGINAL ORDER (how architect grouped these materials before they were processed)	FOLDER	ITEM LEVEL DESCRIPTION Note: 1.) "North Unit" = Administration "Central Unit" = Social building 2.) [Brackets] denote language / labels added by processor	ITEM COUNT PER FOLDER	PLAN #
			[Dorm room? – dresser, table – very general sketch]		n/a
	Scarritt Dormitory [Fondren?]	1 of 1		1	
			Mantel detail		n/a
	Fondren Hall	1 of 1		6	
			Prayer room (c. 1949)		n/a
			Educational building		n/a
	Fondren Hall, Plaque for	1 of 1		1	
			Inscription panel, south wall, west entrance vault – "The son of man came not to be ministered unto but to minister. Matthew 20-28"		219
	Lantern, Slate Roof Plan by M- W [Meierjohan-Wengler]	1 of 1	Note: processor assumes these plans were used for Scarritt	4	n/a
			Slate roof – Oldetex architectural graduated		
			Pocket lantern – full size details		
			Bracket lantern – full size details		
			Bronze lantern – detail for Henry C. Hibbs, architect		
	Letters, Various Sketches	1 of 1		40-50 est.	
	8 ½" Capital Letters, Sketches	1 of 1		9	
15	Tower for Scarritt, also Southwestern	1 of 4	[Spire – detail – torn]	1	n/a
		2 of 4	[Spire – sketches & details]	6	n/a
		3 of 4	Foundation & base course	3	n/a – all
			[Tower view – drawing]		
			[Tower view – angled, drawing]		
		4 of 4	[Tower – layered drawings of tower details – EXTREMELY FRAGILE – IN NEED OF MAJOR CONSERVATION WORK]	6	n/a